



Vassar Public Schools

220 Athletic Street • Vassar, MI 48768

Position: School Custodian

Date: June 8, 2023

Summary of Position: Maintain school buildings and grounds in top condition to ensure full and productive use of district facilities. The custodian must work closely with the district staff and administration to accomplish these tasks.

Qualifications:

- High School diploma, GED or equivalent
- Familiarity with computers and software relating to maintenance and inventory
- Ability to read chemical labels
- Ability to read material safety data sheets (MSDS)
- Have a valid driver's license, be able to drive, and qualify under the district's insurance carrier when driving a district vehicle

Essential Position Requirements:

- Regular, Reliable, and Punctual attendance
- Cleaning of schools, including emergency clean-ups at all buildings
- Maintain school buildings, parking lots, and sidewalks during the winter to keep top conditions to ensure full and productive use of district facilities
- Ensure that all activities conform to district guidelines
- Communicate effectively with all members of the school district and community about daily events
- Set up district facilities for athletic and community events
- React to change productively and handle other tasks assigned
- Appropriately operate all equipment and machinery as necessary
- Support the philosophy and vision of Vassar Public Schools
- Assist in promoting the safety, health, and comfort of students and employees in school buildings and grounds
- Provide support to staff moving materials within and between school buildings
- Adhere to district policies at all times
- Adhere to all district health and safety policies, including all precautions of the Bloodborne Pathogens Exposure Control Plan
- Other duties as assigned by the Operations Director or Administrative Staff

Other Requirements – including Physical Requirements/Environmental Conditions:

- Ability to perform essential functions while adhering to district policies
- Requires prolonged sitting, standing, or walking
- Requires physical exertion to manually move, lift, carry, pull, or push heavy objects or materials up to 100 lbs.
- Requires stooping, kneeling, crawling, bending, turning, reaching, climbing, and balancing
- Must work indoors and outdoors year-round
- Must work in noisy and crowded environments
- Must work in and around dust, fumes, and odors
- Must be able to drive a mechanical vehicle
- Must be able to work in high places
- Other duties as assigned by supervisor or other designated person

Reports to: Operations Director

Pay Rate: As stated per the Collective Bargaining Agreement

Deadline to apply: Until filled

To Apply: Interested persons should send a letter of interest and resume to:

Morgan Patterson, Human Resource
Vassar Public Schools
220 Athletic St
Vassar, MI 48768
mpatterson@vassar.k12.mi.us

Statement of Compliance with Federal Law

The Vassar Board of Education complies with all Federal laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of the Vassar Board of Education that no person on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subject to, discrimination in any program or activity to which it is responsible or for which it receives financial assistance from the U.S. Department of Education.